

**Ugashik Traditional Village  
Council Meeting  
January 15, 2026**

**ATTENDEES:**

Fred Matsuno, President  
Daniel Pingree, Jr, Vice President  
John Hagen, Treasurer  
Julie Gaumont, Secretary  
Michael Popp, Member at Large

Steven Alvarez, Tribal Administrator  
Betti Malagon, Finance Manager  
Larry Carmichael, IGAP & Special Proj. Manager  
Clementine Shangin, Tribal Admin. Assist.  
Dolli Enright, IGAP Assistant

**From:** Julie Gaumont

**Date of Submittal:** 2/5/2026

**1.0 Call to Order by Fred Matsuno, 9:13 AM Alaska Time**

**2.0 Council Member Roll Call by Julie Gaumont, Council Members Present:** Fred Matsuno, President; Daniel Pingree, Jr, Vice President; John Hagen, Treasurer, Julie Gaumont, Secretary and Michael Popp, Member at Large.

**Council members absent:**

**3.0 Staff Roll Call, by Julie Gaumont, Staff Present:** Steven Alvarez, Tribal Administrator; Betti Malagon, Finance Manager; Clementine Shangin, Tribal Administrative Assistant; Dolli Enright, IGAP Assistant; and Rochelle Lind, ARPA Admin Assistant

**Staff absent:** Larry Carmichael, IGAP & Special Projects Manager (on leave), Maurice Enright, BBEDC Liaison

**4.0 Tribal Members present:** Margaret Turnbow, Eileen James

**5.0 Accept Agenda**

**ACTION: MOTION TO ACCEPT AGENDA WITH THE ADDITION OF THE DISCUSSION OF GRANTS – MICHAEL POPP**

1<sup>st</sup>: Daniel Pingree, Jr.

2<sup>nd</sup>: John Hagen

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**6.0 Accept Meeting Minutes**

**ACTION: MOTION TO ACCEPT MEETING MINUTES FROM DECEMBER 3, 2025**

1<sup>st</sup>: John Hagen

2<sup>nd</sup>: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

## 7.0 Special Guest Presentation: NA

8.0 Reports – **All staff reports have been copied and pasted onto the minutes – this ensures all details from staff have been captured**

### Tribal Manager/Administrator Report to Council – January 15, 2026

#### Grants Update:

- **American Rescue Plan Funding:** Implementation for the following program initiatives have continued.
  - Housing Improvement Program: We are in the final months of this program – To date 44 Tribal Members have received assistance. 117 payments have been made. Total outgoing payments for this program: **\$497,408.74.**
- **BBEDC Block Reimbursement Requests**
  - FY 2024: Two reimbursement requests, one in the amount of **\$23,895.60** for work done on the Covid house, and one in the amount of \$23,817.00 for Flying D M&O. . **\$3,982.60** in approved Admin is included in the reimbursement amount.
  - FY2025: A reimbursement request in the amount of **\$38,565.00** for work that was done in the community center and the covid house.
  - I will be working on the remaining balances for expenses that need reimbursement over the next few months.

**The current balances of the open grants are as follows:**

- **2020: This grant is now closed.**
- **2022: \$251,781.25**
- **2023: \$249,309.05**
- **2024: \$164,439.33**
- **2025: \$106,005.51**

- **BIA Transportation:** Since my return from the holidays, I have focused on other grant submissions and reports. This funding will be my focus for the next several weeks.
  - Maintenance Contract A17AV00944 - \$781,475.
  - Maintenance Contract A11AV00102 - \$35,000.00 ~~17~~— drafting budget for eventual drawdown.

**Total Maintenance Transportation Funds to be drawn down: \$816,475.00.**

- **BBEDC Liaison:** I have submitted the grant application, budget and all pertinent paperwork to Alice Ruby. The MOA has been received, signed and returned to BBEDC. Grant funding amount for 2026 is \$64,407.52. We receive quarterly payments of \$16,101.88. The first payment should hit our bank account soon.
- **BBEDC Arctic Tern:** Final report is completed and submitted.

- **BIA - ICWA:** The additional one-time funding increase of \$9,600.00 was approved. Gloria Gorman, our grant officer, will be sending the grant award letter later this week. It is restricted to the following:
  - ICWA and child Welfare related training
  - Update Computer systems for the ICWA program
  - Increase the ICWA worker salary burden.
- **EPA – IGAP:** Larry and Betti will have an update on their reports.
- **NAHASDA: Note that NAHASDA is always working a year behind the calendar year.**
  - **FY23** We received \$9,840.57 reimbursement in December and this grant is now closed.
  - **FY24** allocation is \$50,458.00. We started processing FY24 assistance. This past month four payments were made and to date we have spent \$10,515.04 in rental or utility assistance.

### **Projects:**

- **Broadband Computers for AK Tribal Members:** I was informed by my contact at AFN that the computers will start arriving sometime this month. There will be up to 50 computers for tribal members and staff. In addition, we will receive 16 PC Laptops and 8 Chromebooks.
- **Broadband in the Village:** The \$500,000 Broadband application was submitted to National Telecommunication & Information Administration (NTIA). I worked with Max Lopez and Vanesscia Cresci at Tribal Ready to get the application done and submitted.
- **Kvichak Queen (Mary):** No change with its status.
- **Audit** –The 2024 Audit was completed and submitted to the Federal Audit Clearing House site. All previous findings have been addressed, and we are in good standing with our Federal funding agencies.
- **Flying – D Landing Craft:** Larry will have details.
- **2026 Spring/Summer Projects:** The following projects have been discussed for implementation. Additional discussion and ideas are encouraged.
  - **Community Center Upgrade:** I am waiting on an estimate from Eddie.
  - **ARPA Septic Improvement:** Funds have been obligated, and we will need to get this project wrapped up by the end of this calendar year.
  - **Fuel Depot:** The new roll-up doors will be installed this Spring
  - **Completing the Caribou Cabin/Covid Isolation House:** One last assessment
  - **Road resurfacing.**

### **Staffing & General Information:**

- Rochelle Lind has resigned effective 12/29/2025. I am reassessing this position and will have more to report over the next few weeks.
- Larry is on leave, but will call in for the meeting.

- I took time off over the Christmas and New Year holidays, and returned to the office on January 5<sup>th</sup>.

Steven Alvarez – Tribal Administrator: Submitted via email on Tuesday, January 13, 2026

### **Questions to Steven:**

- ☞ Julie asked for the count of children / adults for the computers, Clementine will send it out.
- ☞ Julie asked about the broadband initiative, she wanted to confirm if the application was submitted, Steven confirmed. Fred asked if this was the broadband for the village, Steven confirmed.
- ☞ Fred stated we should consider putting in installation or heating wire in the community center so that it doesn't freeze. Steven stated he would forward the information to Eddie.
- ☞ Fred asked who will be taking care of the HIP program now? Steven stated it would probably be him.

## **Betti Malagon, Finance Manager January 2026 UTV Monthly Report**

### **Monthly Routine:**

- Bi-weekly Payrolls completed as scheduled. Timely IRS 91 Tax Liability Deposits completed through EFTPS. Quarterly Tax forms for 12/31/2025 IRS 941 and Employment Security Contribution (ESC-SOA UI) were both completed.
- Accounts payable both General and Enterprise LLC, once sent to UTV Council and approved, are processed for payment.

### **Projects:**

- **2025 Year End:** Staff W-2 will be completed and mailed this week; Vendor 1099's need to be reviewed for accuracy and will be mailed next week.
- **EPA-IGAP:** Drawdown was completed for December 31, 2025.
- **UTV Audits:** FY24 Ugashik Traditional Village Audit was finalized, approved. Steven completed the verification with the Federal Clearing House and Pete, UTV CPA, certified. UTV is in full compliance; all prior Audit findings were resolved from the changes implemented during Fiscal Year 2024.
- **BIA-IRR Roads:** The BIA-IRR Roads UTV 2025 Tribal Transportation Program (TTP) Annual Report was submitted. The Planning funds were initiated/drawn down during 2025; the Maintenance and Construction project ('s) need to be budgeted and discussed before BIA will release any funds available to the Village.

## Banking:

- Key Bank General account reconciliations are completed through December 2025.
- Bank of America credit card reconciliations for FY25 postings are in progress for completion this week.
- Northrim Bank, Ugashik Enterprise LLC bank reconciliations are completed through December 2025.

Happy 2026 New Year to all 😊

## **Betti Malagon**

*Finance Manager*

*Ugashik Traditional Village*

### Questions to Betti:

- ☐ Steven stated that he and Betti wanted to discuss, in executive session, the CD at Northrim Bank.
- ☐ Fred asked if they ever gave us the full CD rate, Betti stated no, she's still working on it.

## december 2025 Environmental Program Update

### Program Updates.

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3.2 Going to the village 4 times this coming year for work on Landfill expansion

3.5 Furthering development of gravel pit for use in village road resurfacing

ETEP to be updated for 2027-2031, ours expires in 2027

Submitting IGAP request for 2 years this time, (Lack of EPA staff)

### hazcom and safety plans

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Setup delivery of fire extinguishers to village in 2026

Fire extinguishers are in Anchorage and will be brought out next year, unless council deems otherwise necessary.

Need to acquire 3 new AED's for the village, I still have not done this..

Need to replace batteries in camera's and verify that they don't get messed with.

Submitted BRIC grant paperwork for THMP to Fema, waiting on verification---still

Submitted SWIFR grant for Waste reclamation center.

I am getting ahold of King Salmon DOT and see if we can have their old runway lights so we can have permanent runway lighting.

## solid waste management plan

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Resending bill to ANTHC for equipment use and labor to dig pilot sewage hole

Toilet already in village for Manny, Daniel, and Danny. Manny has picked up his. Balance of toilets at my house

Community commercial washer was replaced with one that came out in conex

Finished working on SWIFR Grant with Agnew Beck. Joanna is great.

## air quality and Dust control

The village road is somewhat potholed, the village needs to address this next year. Ideas????

Need to start filling in Pot holes... Hoping to use Arctic Turn.?

Going to start processing gravel for village and road repair.

Starting on Road repavement grant , items needed for completion in 2027

Trying to order a new bed ram for Dump truck, Ak Hydraulics seems to have lost the specs. BOO.

## Ongoing projects and concerns

Still need someone to shadow me this coming year, Health aid is helping me, this was a great help.

Health Aid, Rick is interested in working in the village next year. We have not contacted him...

We got the credit from RES for over \$8k.

Only 1 hybrid not up and running, this is the one at the new Blue Building.

I will be getting ahold of Crowley for Fuel delivery this spring.

At least 1 conex will be coming out to the village, possibly 2. I will start filling it in March, Items at this time are as follows: Village Propane, Toilets, Shovels and picks, Community center rebuilding components, Roll Insulation for blue building, Plywood and sheet rock for Blue Building, Paper products for Hattie.

If you have anything, Please contact me so I can make arrangements....PLEASE

I will be making a heated and insulated room in the existing Blue building for the fire truck. This will allow us to protect the village year-round.

Roll up door for Fuel depot will also be sent out this year. (hoping to be inside of conex)

Planning on finish installing fencing around Land Fill in 2026, posts in, now need to stretch fence.

Planning more development of the gravel pit for use in the village and use of the conveyor belt, concrete blockades

Not Completing fuel depot piping, we have no reason to... Hoping to give them to Sunny Grechen for money owed.

I will be calling Sunny Grechen to see if we can offset bill with one of the delivery pumps.

I am putting the Flying D up for sale on Dock Street Brokers and or Ocean Marine.

Decisions need to be made on what we are doing with the Flying D ( Dry Dock this year)

I have a list of items that need to be repaired and or replaced on the Flying D

Talked to Rick Reynolds Pacific Marine Expo at on rebuilding Starboard engine.

Punched a new access road down to Winray. I will be resetting Danny's property marker this year.

The new IGAP EPA rep, Susan Conbere she is sharp and I now know how much Santina didn't do...Wow..

Need to update 2024 Survey on Flying D to show improvements. March, April 2026

Need to make BNB reservations for Michael in seaward for March, April to repair Flying D.

Need to set up needed repairs and upgrades for 2026 Flying D

I have looked into purchase of cement truck for use in village. (With luck this will come the SWIFER Grant)

### **Training & Conferences**

Normal AFE, ATCEM, coming up, Dolli and I will be going to AFE in February

### **Questions to Larry:**

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## *Clementine Shangin*

### ✓ **Regular Duties:**

- ✓ I have been working weekly A/P (UTV & Flying D) . Working on getting caught up on credit card invoices PRs.
- ✓ Ordering supplies for the office & the village office
- ✓ Keeping the Office Clean
- ✓ Filing & organizing paperwork from my desk.
- ✓ Submit enrollment applications & make tribal cards as needed.
- ✓ Help Betti when needed with audit documents.
- ✓ Make airline and hotel reservations when needed.

- Submitted a tribal members Nahasda application
- Continuing to work on 2024 credit card project for Betti/Steven

### **Questions for Clementine:**

- ? Steven stated that Clementine is also taking care of some tasks now that Rochelle is gone.

## VILLAGE STAFF MONTHLY REPORTS – January 15, 2026

### **Maurice (Mike) Enright BBEDC Liaison – On Leave**

#### **Regular monthly duties:**

- Check emails post when needed
- Pick up and burn garbage with Dolli
- Send timecards to office
- Sit in on monthly BBEDC Liaison meetings
- Help Elders at their homes
- Check on homes to make sure things are not damaged by weather
- Work on the airstrip and ramp
- Keep community center clean
- And other office duties

#### **Special Projects:**

- Keeping the Village generator operational

#### **Questions for Maurice:**

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### **Dolli Enright: IGAP Asst. & Interim Tribal Liaison**

#### **Regular Monthly Duties:**

- I check email and post when needed.
- I do the monthly visual monitoring form at the end of each month.
- I help Elders when needed.
- I keep the C-Center and Equipment Bldg. clean.
- I take pictures of any concerns and any projects going on in or around the village and send to Steven.
- I call Steven Wednesdays for any updates.
- I take pictures of resident's homes or property when ask to
- I pick up the garbage and burn with weather permitting, with Mike and John's help.
- I pick up the mail and deliver to residence when needed
- I do other tasks or projects that are assigned by the Tribal Administrator or by the Environmental Coordinator.
- And I do any other office duties when needed.

#### **Special Projects:**

- Filled in as Liaison while Mikey is out of the village.
  - Send timecards
  - Check Emails & Post when needed.
  - Attend the monthly Liaison zoom meeting

## **Questions for Dolli:**

- ? Daniel asked if the water lines are frozen again? Where are they frozen? Dolli is not sure.
- ? Daniel asked how it was up there, Dolli stated it's really really cold and she's trying to keep everything running.
- ? Julie asked who was in the village? Herself, Nancy, John, Art, Sonny and his girlfriend. She also stated the river is frozen. She stated everyone was fine.

## **9.0 Old business**

**9.a Swiffer Grant – Larry** – Steven stated that Larry worked with Joanna at Agnew Beck, and used the service from BBEDC. The grant is for \$807,000, it was submitted on January 1, 2026, and we will know if we get it by late summer and will not be implemented until probably 2027. It would supply a building, connex and hybrid energy system, cardboard palletizer, 3 areas to sort and store pallets of steel, batteries and white goods, a concrete floor, use it to increase the use of the barge landing. 6x12x20 concrete fingers will be made to lay in the mud to help with non-slipping on the mud and a portable concrete mixer and heavy-duty skid steer. This is what the grant would provide.

**9.b Tribal Enrollment Requirements Change – Steven** – Steven did research on tribes that do not have a blood quantum requirement but requires proof of dependency from a base role. Steven read the enrollment verbiage changes.

John asked if this must go before the membership for approval, Steven stated yes. He said that once we have a council approved change, he will submit it to the lawyer for review and vote. It must pass by a 2/3 approval rate.

Discussed BIA card, Steven thinks that someone who becomes a tribal member could not be eligible for a BIA card.

Julie asked who is on the base roll, he doesn't know how the base roll was established, she asked for a list of who is on the base roll and honorary members, Clementine will send out.

This will benefit and grow the tribe, while a person might not be able to get a BIA card, but as a tribal member they could be eligible for NAHASDA and other tribal programs we may have.

## **10. New Business**

**10.a. 2026 BBEDC Block Grant Budget – Review & approve** – Steven reviewed the BBEDC Block Grant updates.

### **MOTION TO APPROVE THE 2026 BBEDC BLOCK GRANT BUDGET**

1<sup>st</sup>: John Hagen

2<sup>nd</sup>: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

## **10.b Resolution 2026-03: 2025 Lake & Pen CIP List**

### **MOTION TO APPROVE RESOLUTION 2026-03: 2025 LAKE & PEN CIP LIST**

1<sup>st</sup>: Daniel Pingree, Jr.

2<sup>nd</sup>: John Hagen

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**10.c Grants – Michael Popp** – Michael had sent out some grant information and some that are available for Alaskan tribes. Discussion. Steven explained that there are limitations in the staff's capacity and because we are a small tribe and small office – we have to be careful that if we go for this money, we have to be in a position to do and complete what we are going after – there is a problem with bandwidth. Michael responded, stating possibly getting a contract employee, he has someone in mind. He can invite her for the next council meeting. He is concerned that we need to diversify a little bit and not be so dependent on BBEDC. Steven stated that the contract employee must understand that they will not get paid unless we receive the grant and payment to the contract employee would be paid through the grant.

Daniel asked if we have the means for hiring a grant writer? Steven stated no, we do not have enough money in ATG for hiring another person.

He also suggested meeting with Governor Murkowski and lobbying her to get support in exchange for votes.

**11. Open forum:** Dolli made a suggestion on renaming the Covid house to the Court House, as it's built on the old basketball court.

Eileen asked how many computers do we have for Alaska tribal members? Steven stated there should be 50 computers, and they are only for tribal members living in Alaska. She asked if some are designated for students? Steven stated yes, elementary through college.

**Next Mtg:** February 19, 2026 at 9 AM

## **12. Executive Session**

### **Items:**

- Northrim CD
- Staffing

### **MOTION TO GO INTO EXECUTIVE SESSION**

1<sup>st</sup>: Julie Gaumond

2<sup>nd</sup>: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

### **MOTION TO COME OUT OF EXECUTIVE SESSION**

1<sup>st</sup>: John Hagen

2<sup>nd</sup>: Michael Popp

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**MOTION TO CLOSE AND WITHDRAW \$19,209.11 THE NORTHRIM CD AND REINVEST \$19,000 AT A HIGHER INTEREST RATE AND THE REMAINING \$209.11 WILL GO INTO THE GENERAL FUND**

1<sup>st</sup>: John Hagen

2<sup>nd</sup>: Michael Popp

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**MOTION to adjourn at 11:56 AM Alaska Time**

1<sup>st</sup>: John Hagen

2<sup>nd</sup>: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

***Adjourned at 11:56 AM Alaska time***